

Please complete the form and include with your return/exchange. You can complete the form and then print.

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|-------------------------------------|--|
| Name: _____ | Scrubs For College Inc. Returns/Exchanges Processing Department 4015 Tecate Trail Austin TX 78739-4316 |
| Address: _____ | |
| City: _____ State: _____ Zip: _____ | If you receive a defective or incorrect item: Email: Customer_Service@ScrubsForCollege.com |
| Order# _____ | |
| Contact# _____ | |

Please adhere to the following guidelines:

- All exchanges/returns must be received within 30 days from delivery.
- All items must be in their original condition with original packaging, and tags.
- All delivery charges on exchanged/returned packages are the responsibility of the customer and must be prepaid.
- Please allow 5-7 business days to process your exchange/return.
- We suggest you return the package using a courier who will provide proof of delivery.
- Refunds will not be processed until we verify that the returned items meet our guidelines.
- If these guidelines are not met, the package will be returned to the customer at the customers' expense.

Exchange Specific

- We will ship your new items with no additional delivery/restocking charge. However, additional exchanges after the first exchange on the same order will be charged our regular **shipping cost** for the new items and a **10% restocking fee** for the returned items.

Return Specific:

- A refund will be issued less original shipping cost

Please note exceptions to the exchange/return policy:

**Laundered garments showing visible wear are not returnable, unless they are defective 30 days from delivery.

****If you received our promotional FREE SHIPPING for orders over \$99 and you are issued a refund adjustment and your new total amount is less then \$99 we will deduct the shipping charge from your refund****

| Items Being Returned: | | | |
|-----------------------|-----|-----------------------|---------------------------------|
| School Name | Qty | Specify Return Reason | *Please specify damages, if any |
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Issue Refund - No exchange at this time

| Exchange Items For: | | | |
|---------------------|---------------|------|-----|
| School Name | Color/Pattern | Size | Qty |
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Thank you for choosing Scrubs for College for all of your collegiate uniforms needs.

Visit our website at:
<https://www.scrubsforcollege.com>

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| Additional Notes: | |
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